

St. James School 2016 Scrip Program Guidelines

What is Scrip? Quite simply Scrip are giftcards that are purchased through our school and we get a percentage of the amount sold. Giftcards are available for thousands of retailers, gas stations, restaurants, hotels, etc.

Please note: Wegmans giftcards are available for purchase however they do not appear on the shopwithscrip list of retailers. St. James has a special arrangement directly with Wegmans which enables us to offer the giftcards. If you would like to order Wegmans simply write it in on the order sheet. They cannot be added to your online orders. Wegmans giftcards have a one day turnaround if you note that you want it the next day on your order, otherwise it will have the same turnaround as all other scrip.

■ Ordering Scrip:

-- An order form is available on the school website under the Scrip tab. Complete the form and submit with payment (cash or check) to the school office labeled "Scrip Order". Orders must be received in the office by Monday, and you will receive your order the following Monday. Late orders will be placed with the following week's orders due to the shipping cost and schedule. If the volume of orders is high during the holidays orders may be placed more than once a week. The information will be posted on the website.

-- You can view a list of retail establishments by going to shopwithscrip.com (retailer list is on the left side of the page).

-- Online Ordering

You may place your orders online at shopwithscrip.com. You will need to set up a family account. The instructions are easy to follow on the website. The St. James member number is [1L5DFE8D1742](#). Payment for online orders is done through PrestoPay which is a secure account you set up that deducts your payments directly from your checking account. PLEASE REMEMBER CREDIT CARDS MAY NOT BE USED TO PURCHASE SCRIP. Online orders must be completed by Monday and will be managed by the Scrip Coordinator to be shipped with the rest of the week's orders. The Scrip Coordinator will only have access to the order placed online, not your banking information. You can also place your order online and submit your payment to the scrip coordinator. You will still need to set up a family account but do not need to put in your banking information.

If you are setting up a new family account please remember to email the scrip coordinator with the number that is given to you so the account can be activated.

- Shop Rite and Wegmans cards are always available for purchase in the Parish office during their normal business hours. You can also order Shop Rite and Wegmans cards through the regular scrip ordering process as well.

If there is a question about your order the Scrip Coordinator will contact you via phone or email. The Scrip email is st.jame.scrip@gmail.com, please feel free to contact me with any questions or suggestions you may have regarding the scrip program. We are always open to suggestions as to how we can improve the program.